



CALL FOR APPLICATIONS NO. 9/2022/COPERVE

Special Admission Process Places for refugees, low-income asylum seekers and humanitarian visa holders

The Universidade Federal de Santa Catarina (UFSC), through the Permanent Commission for the Vestibular (COPERVE), declares that applications for the Special Admission Process, destined for refugees, low-income asylum seekers and humanitarian visa holders, to fill remaining places from the UFSC Entrance Exam 2022 (Vestibular/UFSC/2022) in undergraduate programs, on the Florianópolis campus, for the second academic semester of 2022, will be open **from 4 to 13 May 2022**, in accordance with the provisions of Normative Resolution no. 105/CGRAD/2022, of 16 March 2022 and Normative Resolution no. 151/2021/CUN, of 16 July 2021.

1. VALIDITY

1.1. The result of this Special Admission Process is valid only for admission in the second academic semester of 2022, in the undergraduate programs offered on the UFSC Florianópolis campus, according to the **General Table of Programs** in Annex I to this Call for Applications.

2. APPLICATION PROCESS

- **2.1.** Refugees, low-income asylum seekers and humanitarian visa holders, coming from any educational background and who have completed or will complete secondary school until the date of registration at UFSC, may apply for this Special Admission Process.
- **2.1.1.** Application is free and must be made exclusively **via internet**.
- **2.2.** To apply, the applicant must do the following:
 - a) Access the website www.refugiados2022.ufsc.br between 4 and 13 May 2022, complete the Application Form, and send it (via internet) to COPERVE/UFSC by 11:59 pm on 13 May 2022. The information provided in the Application Form is the sole responsibility of the applicant.
 - b) Keep a copy of the *Comprovante do Requerimento de Inscrição* [Confirmation of Application Submission].
- **2.3.** The applicant who does not proceed strictly according to item **2.2** will not have their application considered.
- **2.4.** COPERVE/UFSC will not be responsible for applications not completed due to communication failure, network congestion or other technical factors that make it impossible to transfer data or print the documents referred to in item **2.2** of this Call.
- **2.5.** Each applicant may apply only once. If more than one application is submitted, only the latest application will be considered.
- **2.6.** For application purposes, the following photo identification documents will be accepted: Passport or National Foreigner Registration (RNE) or National Migrant Registration (RNM) or Provisional National Migrant Registration Document (DPRNM) or National Driver's License (CNH)

- or, exceptionally, another photo identification document. Additionally, applicants must inform their Individual Taxpayer Number (CPF) in the Application Form.
- **2.7.** When submitting their application, applicants must choose one of the Undergraduate Programs listed in the **General Table of Programs** provided in Annex I to this Call.
- **2.8.** The applicant who chooses a program that has two degree options (*licenciatura* focused on teaching or *bacharelado* focused on research) will opt for one of the degrees within the period defined in the program's educational project.
- **2.9.** Applicants who need special test conditions must request them in their Application Form and prove their need by presenting a legible medical report, which must contain:
 - a) applicant's full name;
 - b) diagnosis code according to the latest revision of the International Classification of Diseases (ICD);
 - c) doctor's identification (full name, specialty, and professional registration number) and signature;
- **2.9.1.** This report must be attached to the Application Form within the application period and will be evaluated by a multi-professional team, which, if necessary, may call the applicant for an interview and request the original copy of the report(s) submitted, as well as other complementary documents.
- **2.9.1.1.** These documents may be sent in Portuguese, English, French, or Spanish.
- **2.9.2.** The applicant who requests additional test time for having Attention Deficit Hyperactivity Disorder (ADHD) must, in addition to the medical report, present a specialized follow-up report of at least 6 months, issued no later than 12 months prior to the start date of applications.
- **2.9.3**. If the applicant needs a special condition that is not specified in the Application Form, they must choose the "other" option and specify the condition in the appropriate field of the form.
- **2.9.4.** The medical report mentioned in item **2.9** is optional for the following special conditions, provided that they are informed at the time of application:
 - a) Permission to breastfeed;
 - b) Take the test on the ground floor;
 - c) Enlarged text (16-point font size).
- **2.9.5.** The special conditions requested will be met in accordance with feasibility and reasonableness criteria.
- **2.9.6.** The result regarding the special conditions requested, indicating whether they will be fully, partially or not met, will be published on **18 May 2022** on the Special Admission Process website.
- **2.9.7.** If the applicant does not agree with the partial approval or with the rejection of the special conditions requested, they may appeal to COPERVE/UFSC **until 6 pm on 19 May 2022**, according to the procedures established in item 9.
- **2.9.7.1.** The response to the appeal will be individualized and made available, for exclusive access by the applicant, on the Special Admission Process website until **20 May 2022**.
- **2.9.7.2.** The decision of COPERVE/UFSC is final and cannot be appealed.
- **2.10.** Every applicant will have access to the **Confirmation of Preliminary Application**, **containing the information provided in the Application Form**, from **25 May 2022**, on the website www.refugiados2022.ufsc.br, by clicking on the link "Confirmação de Inscrição Preliminar" [Confirmation of Preliminary Application].

- **2.10.1.** If any incorrect information is detected in the personal data contained in the Confirmation of Preliminary Application, the applicant must correct it directly on the website **www.refugiados2022.ufsc.br**, by clicking on the link "Correção de Dados da Inscrição" [Correction of Application Data], until **27 May 2022**.
- **2.10.2.** The verification of the data and, if applicable, the changes/corrections made are the full responsibility of the applicant.
- **2.10.3.** After **27 May 2022**, the information provided will be considered final.
- **2.11.** The Confirmation of Final Application, containing the test location information, will be made available on the website **www.refugiados2022.ufsc.br** from **1 June 2022**.
- **2.12.** The submission of the application implies knowledge and tacit acceptance of the conditions established in the entire content of this Call for Applications, of which the applicant cannot claim ignorance.

3. PLACES OFFERED AND APPLICATION REQUIREMENTS

- **3.1.** In this Admission Process, 10 (ten) remaining places from the UFSC Entrance Exam 2022 (Vestibular/UFSC/2022) will be offered for the second academic semester of 2022.
- **3.2.** Refugees, low-income asylum seekers and humanitarian visa holders may apply for the 10 (ten) remaining places. These places will be filled according to the applicants' overall position in the admission test, observing the limit of 1 (one) place per undergraduate program.
- **3.2.1.** Applicants wishing to compete for places in this Admission Process must indicate, in the application form, their condition, as follows:
 - I people whose refugee status has been recognized by the National Committee for Refugees (CONARE) or a competent federal agency;
 - II people who have claimed asylum with CONARE or a competent federal agency, whose per capita family income (gross) is equal to or less than one and a half minimum wage;
 - III people holding a humanitarian visa; and
 - IV people entering the country due to family reunion in accordance with the conditions in items I and III.
- **3.2.2.** The approved applicants must, at the time of registration at UFSC, prove their condition indicated in the application form, according to item 3.2.1, to an institutional committee appointed by the Office of Affirmative Action and Diversities SAAD.
- **3.2.3.** The committee will decide whether the applicants meet the requirements established for this type of reservation of places.
- **3.2.3.1.** The applicant may appeal the decision of the committee by filing an appeal with the committee itself. The committee's decision may be appealed to the Undergraduate Studies Council only in cases of a strict claim of illegality, and the appeal must be filed within 48 (forty-eight) hours from the publication of the corresponding result.
- **3.2.3.2.** The applicant who does not have the documentation referred to in Annex II, validated by the SAAD Committee, will be disqualified.
- **3.3.** According to the Normative Ordinance no. 18/2012, of the Ministry of Education, the provision of false information by a student who has been admitted to UFSC through any of the types of reservation of places (quotas), detected after enrollment, guaranteeing the right to due process of law, will cause the cancellation of the student's registration at the Institution, without prejudice to any possible criminal sanctions.

4. THE TEST

4.1. The selection process for filling the places offered in this Call for Applications has a single stage, consisting of an objective test and an essay, as described below:

Date and Time	Subjects
	Portuguese Language - 10 (ten) objective questions.
12 June 2022 from 2 pm to 6 pm	General Knowledge - 17 (seventeen) objective questions.
	Foreign Language - 3 (three) objective questions.
	Essay

- **4.1.1.** The objective questions will have 5 (five) possible answers ("A" to "E"), out of which only 1 (one) will be correct, and they will draw on the topics contained in the Test Content Outline, available on the website **www.refugiados2022.ufsc.br.**
- **4.1.2**. The General Knowledge test will include knowledge of Biology, Chemistry, Mathematics, Physics, History and Geography.
- **4.1.3.** For the Foreign Language test, the applicant will choose one of the following languages: Spanish, French or English.
- **4.2.** The test will take place in Florianópolis, Santa Catarina State.
- **4.2.1.** No applicant will be allowed to take the test outside the premises previously established, except in exceptional cases authorized by COPERVE/UFSC.
- **4.3.** The applicant will only have access to the test location upon presenting the following document(s):
 - a) Passport or National Foreigner Registration (RNE) or National Migrant Registration (RNM) or Provisional National Migrant Registration (DPRNM) or National Driver's License (CNH) or, exceptionally, another photo identification document;
 - b) Proof of COVID-19 vaccination or a negative COVID-19 test result taken within 72 hours prior to 12 June 2022.
- **4.3.1**. The presentation of the **Confirmation of Final Application** is also recommended.
- **4.3.2.** During the test, the documents listed in item "a" must remain on the applicant's desk for checking.
- **4.3.3.** To access the test location, the applicant who does not present the original copy of Passport or National Foreigner Registration (RNE) or National Migrant Registration (RNM) or Provisional National Migrant Registration (DPRNM) or National Driver's License (CNH) or, exceptionally, another photo identification document, due to loss, theft or misplacement, must present a report produced by a competent police authority, issued no later than ninety days prior to the test day. In this case, the applicant will be submitted to a special identification, consisting of data collection, signature and fingerprint on a specific form.
- **4.3.4.** Special identification will also be required in cases where there are doubts about the documents listed in item 4.3.2 regarding the face or signature of the holder, as well as in other situations that do not allow the identification of the applicant.
- **4.4.** The access gate to the test location will open on **1 pm** and close on **1:45 pm**.

- **4.4.1.** The applicant will only access the test location wearing a face mask (the N95 type or equivalent is recommended). The applicant who refuses to wear a face mask will be directed to the General Coordination Office and informed of the impossibility of taking the test. The use of the mask will be mandatory for the duration of the test.
- **4.4.2.** Upon entering the test location, the applicant must immediately go to the group/room to which they were assigned to take the test.
- 4.4.3. The applicant who arrives at the test location after the access gate is closed will not be able to take the test, regardless of the alleged reasons.
- **4.5.** The test will start precisely at **2 pm.**
- **4.6.** The applicant is responsible for checking the details on their answer sheet.
- **4.7.** The test will last a total of 4 (four) hours.
- **4.7.1.** The applicant will only be able to hand in their test and leave the test group/room after **4 pm**.
- **4.8.** The applicant must transfer the answers of the objective test to the answer sheet, using a black-ink (preferably) or blue-ink ballpoint pen. The answer sheet will be the only valid document for the purpose of correcting the objective test. **The applicant will be responsible for filling out the answer sheet**, according to the instructions specified in the test book and in the answer sheet itself. Under no circumstances will the answer sheet be replaced due to an error in filling it out or to any damage caused by the applicant.
- **4.8.1.** The answer sheet must be filled out within the duration of the test.
- **4.9.** The essay must be written in Portuguese and transferred to the **Official Essay Sheet** within the duration of the test.
- **4.9.1.** The essay sheet must be completed with a black-ink (preferably) or blue-ink ballpoint pen.
- **4.10.** During the test, the following will not be allowed: communication of any kind between applicants; possession/use of teaching materials; possession/use of cell phone, watch (any type), headphone, weapons, cap, sunglasses, calculator, remote control (including electronic car keys), electronic cigarette, tablet, USB driver, MP player or any type of electronic device. COPERVE/UFSC recommends that the applicant avoids taking the objects described above or similar ones to the test location.
- **4.10.1.** If the applicant shows up at the test location carrying any of the objects mentioned, these must be packed, identified and left under the applicant's desk/chair before the start of the test. Electronic objects such as cell phones, tablets and MP players must remain off. The packaging for this purpose will be provided by COPERVE/UFSC.
- **4.11.** Applicants will be excluded from the selection process if, during the test, they:
 - a) refuse to wear a face mask covering nose and mouth;
 - b) make loans or use other illegal means;
 - c) are caught providing and/or receiving assistance for completing the test;
 - d) are caught in the act of attempting to cheat the test, by using any means;
 - e) are responsible for false personal identification;
 - f) refuse to hand in the test material at the end of the time allotted for its completion;
 - g) disturb, in any way, the order of the work, incurring wrongful conduct;
 - h) leave the room, at any time, without the supervision of an inspector, or carrying the answer sheet or test book;
 - i) are caught using or carrying objects listed in item 4.10.

- **4.12.** Under no circumstances will less than 3 (three) applicants remain in the test group/room. The last three applicants must leave simultaneously and sign the test group minutes.
- **4.13.** The answer keys for the objective questions and the test will be published on the website **www.refugiados2022.ufsc.br** from 7 pm on 12 June 2022.

5. QUESTIONS AND ESSAY SCORES

- **5.1.** The objective questions whose answers match the official answer will be worth 1.00 (one point zero zero) point each; the others will not be scored.
- **5.2.** Only the answers to the objective questions transferred to the answer sheet with a black-ink (preferably) or blue-ink ballpoint pen will be considered.
- **5.3.** An objective question that is not marked on the answer sheet, that contains more than one answer marked, alteration or erasure, or whose answer does not match the official answer will be assigned 0.00 (zero point zero zero) points.
- **5.4.** The essay of each applicant will be scored from 0.00 (zero point zero zero) to 10.00 (ten point zero zero). The essay will be evaluated for its content and writing quality regarding:
 - a) adequacy to the proposal theme and genre (0.00 to 2.50 points);
 - b) use of the written modality in the standard variety (0.00 to 2.50 points);
 - c) coherence and cohesion (0.00 to 2.50 points);
 - d) level of informativeness and argumentation or narrativity, according to the proposal (0.00 to 2.50 points).
- **5.4.1.** Only the essays of the applicants who meet the requirements in items 6.2-a and 6.2-b will be evaluated.
- **5.4.2.** Only essays transferred legibly to the **Official Essay Sheet**, with black-ink (preferably) or blue-ink ballpoint pen, within the 30-lines limit, will be evaluated. Essays written in pencil and essays written on the scratch sheet will not be considered. Text written on the back of the official essay sheet will not be evaluated.
- **5.4.3.** The essay must be the result of the applicant's production and creativity.
- **5.4.4.** An essay will score **zero** points if it:
 - a) is completely off-topic;
 - b) results from plagiarism;
 - c) is written in verse;
 - d) identifies the applicant;
 - e) has symbols and drawings.
- **5.5.** In case a question gets cancelled, all applicants will score 1.0 point for it.

6. APPROVAL AND RANKING

- **6.1.** The total score of the applicants will be the sum of the scores obtained in the objective questions and in the essay.
- **6.2**. Applicants will be approved and ranked in the selection process if they effectively take the test and obtain:

- a) score greater than 0.0 (zero point zero) in the objective questions on General Knowledge;
- b) score greater than 0.0 (zero point zero) in the objective questions on Portuguese;
- c) score greater than 0.0 (zero point zero) in the essay.
- **6.3.** The approved applicants will be ranked in descending order of the total score obtained. If there are applicants with identical scores, the tie-breaker criteria will be the following:
 - a) higher score obtained in the essay;
 - b) higher score obtained in the General Knowledge test;
 - c) older applicant.
- **6.4.** The list of ranked applicants will be published in alphabetical order.

7. REGISTRATION AT UFSC

- **7.1.** The ranked applicants must complete registration at UFSC in accordance with the dates, locations, procedures and rules contained in the Registration Ordinance issued by the Prorectorate for Graduate Studies PROGRAD and the Office of Affirmative Action and Diversities SAAD, and published on the website **www.refugiados2022.ufsc.br**.
- **7.2.** The ranked applicants who do not complete registration within the established deadlines will lose the right to register and will be replaced by the subsequent applicants on the waiting list, observing the limit of places per program.

8. APPEALS AND ACCESS REQUEST

- **8.1.** Applicants may **appeal** against the **content** of the test questions and the **preliminary answer keys** of the objective questions to COPERVE/UFSC **until 7:00 pm on 13 June 2022**.
- **8.1.1.** Each appeal must:
 - a) refer to a single question;
 - b) be in accordance with what is specified in item 9.
- **8.1.2.** Appeals that are not presented in accordance with the provisions of item **8.1.1** will be rejected outright.
- **8.1.3.** If there is a change in the preliminary answer keys or cancellation of questions as a result of appeals, the final result will be processed according to the final answer keys. Scores for cancelled questions will be counted in favor of all applicants.
- **8.1.4.** The result of the appeals and the final answer keys will be published on the Special Admission Process website when the Preliminary Individual Performance Report is published.
- **8.1.4.1.** The response to the appeal(s) will be individualized and made available, for exclusive access by the applicant, on the Special Admission Process website.
- **8.1.5.** The decision of COPERVE/UFSC is final and cannot be appealed.
- **8.2.** After the evaluation of the appeals, the final answer keys will be published on the website www.refugiados2022.ufsc.br and the **Preliminary Individual Performance Report** and a copy of (access to) the answer sheet of the objective test and the essay will be made available.
- **8.2.1.** A copy of the answer sheet with the score obtained in the objective test, as well as a copy of the essay with the spreadsheet containing the items evaluated and the respective scores, will be made available on the Special Admission Process website for exclusive access by the applicant until 6 pm on the day following their release.

8.3. Applicants may **appeal** against the **score** obtained in the objective test and/or against the **score** obtained in the essay (if it was evaluated) to COPERVE/UFSC until 6:00 pm on the day following the release of the **Preliminary Individual Performance Report**.

8.3.1.Each appeal must:

- a) refer to the objective test or to the essay (not both);
- b) be in accordance with what is specified in item 9.
- **8.3.2.** Appeals that are not presented in accordance with the provisions of item **8.3.1** will be rejected outright.
- **8.3.3.** The response to the appeal(s) will be individualized and made available, for exclusive access by the applicant, on the Special Admission Process website, when the result is announced.
- **8.3.4.** The decision of COPERVE/UFSC is final and cannot be appealed.

9. APPEAL PROCEDURES

- **9.1.** Each appeal must:
 - a) contain the name, application number and signature of the applicant;
 - b) be typed, in Portuguese, in the specific system, available on the Special Admission Process website;
 - c) present logical and consistent arguments.
- **9.2.** To appeal, the applicant must:
 - a) access a specific system available on the Special Admission Process website;
 - b) complete, print and sign the appeal request;
 - c) send (upload), through the system, the completed and signed request as well as other documents that they deem necessary to complement the arguments;
 - d) submit the appeal request.
- **9.3.** Appeals that are not in accordance with the provisions of items 9.1 and 9.2 will be rejected outright.

10. GENERAL AND FINAL PROVISIONS

- **10.1.** Due to the COVID-19 pandemic, the constant use of a face mask covering nose and mouth will be mandatory during the whole period while the applicant is on the premises of the test location. Eating in the test location is prohibited and gathering in the vicinity of the test location will not be allowed.
- **10.2.** To ensure the integrity and security of this selection process, when applicable, COPERVE/UFSC will make use of electronic equipment or will request the competent authority to identify the applicant(s) by their fingerprints, and may also carry out a rigorous inspection of them. Applicants are entirely responsible for any inconvenience that they cause in these procedures.
- **10.3.** Any applicant who was proven to have used false documents and/or information or other illegal means will be excluded at any time, even after registration.
- **10.4.** COPERVE/UFSC will not be responsible for the loss of any objects or values carried by the applicants during the test.
- **10.5.** Access to the test **groups** (rooms) will only be allowed to the applicants assigned thereto and to persons authorized by COPERVE/UFSC.
- 10.6. COPERVE/UFSC will publish, whenever necessary, Calls for Applications, Complementary

Rules and Official Notices about this selection process on its website.

- **10.7.** The official list of ranked applicants, including name and application number, as well as the applicants' individual performance report, will be published by COPERVE/UFSC on the website **www.refugiados2022.ufsc.br**.
- **10.8.** Until the result is published, in case of a **change of address**, the applicant must, necessarily, communicate the full new address (also informing their respective application number) to **COPERVE/UFSC** by e-mail at coperve@coperve.ufsc.br.
- **10.8.1.** If this change of address occurs after the publication of the final result by COPERVE/UFSC, the ranked applicant must, necessarily, communicate the **Student Administration Department DAE/UFSC** by e-mail at dae@contato.ufsc.br.
- **10.9.** The applicant who, at the time of the test, have an infectious disease or find themselves in another situation that requires special medical care must communicate their condition to COPERVE/UFSC by phone at (48) 3721-9951 or by e-mail at coperve@coperve.ufsc.br.
- **10.10.** Based on article 207 of the Constitution of the Federative Republic of Brazil, COPERVE/UFSC reserves the right to keep the test books under its custody for a period of 120 (one hundred and twenty) days from the publication of the results. After this period, they will be destroyed.
- **10.11.** Failure to comply with the provisions and instructions contained in this Call for Applications, in the **Resolution no. 105/CGRAD/2022**, in the Test Books, in the Complementary Rules, and in the Official Notices that COPERVE/UFSC may publish on the Special Admission Process website, may result in the exclusion of the applicant from this selection process.
- **10.12.** The times contained in this Call for Applications refer to the Brasilia official time, which can be checked at http://pcdsh01.on.br/HoraLegalBrasileira.php.
- **10.13.** Unforeseen situations will be resolved by COPERVE/UFSC.

Florianópolis, 5 April 2022.

Prof. Maria José Baldessar PRESIDENT OF COPERVE/UFSC

ANNEX I – GENERAL TABLE OF PROGRAMS*

Code	Name of Program	Campus
335	ARCHIVAL SCIENCE - BACHARELADO - MORNING	FLORIANÓPOLIS
324	LIBRARY SCIENCE – BACHARELADO – EVENING	FLORIANÓPOLIS
503	FOOD SCIENCE AND TECHNOLOGY – BACHARELADO – FULL-TIME ¹	FLORIANÓPOLIS
234	AQUACULTURE ENGINEERING – BACHARELADO – FULL-TIME ¹	FLORIANÓPOLIS
236	MATERIALS ENGINEERING – BACHARELADO – FULL-TIME ¹	FLORIANÓPOLIS
213	ELECTRICAL PRODUCTION ENGINEERING – BACHARELADO – FULL-TIME¹	FLORIANÓPOLIS
332	GEOGRAPHY – EVENING	FLORIANÓPOLIS
428	PORTUGUESE LANGUAGE AND LITERATURE – FULL-TIME ¹	FLORIANÓPOLIS
223	MATHEMATICS – LICENCIATURA (TEACHING) – MORNING	FLORIANÓPOLIS
205	CHEMISTRY – <i>LICENCIATURA</i> (TEACHING) – FULL-TIME ¹	FLORIANÓPOLIS
227	TECHNOLOGICAL CHEMISTRY – BACHARELADO – FULL-TIME¹	FLORIANÓPOLIS
429	EXECUTIVE SECRETARIAT – BACHARELADO – EVENING	FLORIANÓPOLIS
502	ANIMAL SCIENCES – BACHARELADO – FULL-TIME ¹	FLORIANÓPOLIS

^{*}A total of 10 (ten) places will be offered, observing the limit of 1 (one) place per program.

 $^{^{\}rm 1}$ FULL-TIME means courses are taught in the morning and in the afternoon.

ANNEX II

REQUIRED DOCUMENTS TO VALIDATE THE STATUS OF REFUGEES, LOW-INCOME ASYLUM SEEKERS AND HUMANITARIAN VISA HOLDERS

I – People whose refugee status has been recognized by the National Committee for Refugees (CONARE) or a competent federal agency:

Proof of refugee status recognized by CONARE or a competent federal agency.

II – People who have claimed asylum with CONARE or a competent federal agency, whose per capita family income (gross) is equal to or less than one and a half minimum wage:

Confirmation of application for asylum and Self-declaration of income validated by a committee appointed by the Office of Affirmative Action and Diversities (SAAD) (procedure to be done during the registration period);

III – people holding a humanitarian visa:

Permanent or temporary humanitarian visa issued by the Federal Police.

IV – People entering the country due to family reunion in accordance with the conditions in items I and III:

Family reunion visa or confirmation of request for extending the effects of refugee status to family members, in accordance with the procedures that regulate Law no. 9474/07.

REQUIRED DOCUMENTS FOR REGISTRATION AT UFSC

- 1. signed statement of no simultaneous enrollment in another undergraduate programs at UFSC or at another public higher education institution (statement printed by the applicant in the online registration period);
- 2. identification documents (ID, passport, home country's card and CPF) which were presented by the applicant for the UFSC/2022 Admission Process;
- 3. document proving equivalence to the completion of secondary education abroad, issued by the State Council of Education, or secondary education certificate and transcript or equivalent, if it was completed in Brazil. Higher education degree holders must present the degree certificate;
- 4. self-declaration of refugee, low-income asylum seeker or humanitarian visa holder; and self-declaration of income (for asylum seekers whose gross per capita family income is equal to or less than one and a half minimum wage) obtained by the applicant in the online registration period and validated by the SAAD committee.
- 5. certificate of vaccination against rubella (for female applicants up to 40 years old Law no. 10196/1996/SC).
- 6. proof of vaccination against COVID-19 (the vaccination certificate issued by the ConectSUS platform or a proof/booklet/card/passport of vaccination printed on letterhead, issued at the time of vaccination by a Brazilian or foreign government institution, with legible data and the correct identification of the holder, will be accepted as proof applicants with a contraindication to getting the COVID-19 vaccine must present a medical certificate justifying the contraindication, with precise medical information in this regard Normative Resolution 103/2022/CGRAD).